



		That's the service I need:	Appointment with RTS: when / where	Missing documents:	Personal notes:
Orientation tour	1/2 day				
	full day				
Homesearch*					
Rental contract negotiation, oral translation and explanation of the rental contract					
Accompanied walk-through, walk-through protocol					
Registration with authorities, application for tax card					
Registration of telephone and internet					
Registration of electricity, gas, water, TV					
Opening of a German bank account					
Support with household, liability, health insurance, etc.					
Search for school and kindergarten plus registration					
Application for Kindergeld					
Registration of pets					
Application for work permit	US and others				
	spouse				

\* average 10 properties



		That's the service I need:	Appointment with RTS: when / where	Missing documents:	Personal notes:
Application for residence permit	EU				
	US and others				
	family				
Support with visa application – without residence permit					
Extension of the residence permit incl. work permit	US				
	family US				
	with visa				
Change of foreign to German driver's licence					
Registration and re-registration of car	German				
	others				
Support when purchasing cars through authorised car dealers					
Getting acquainted with daily life in Germany (accompanied shopping, explanation of household equipment, bus and underground system, etc.)	1/2 day				
	full day				
Referral of language classes, cleaning services, etc., dealing with forwarding agents and customs office					



		That's the service I need:	Appointment with RTS: when / where	Missing documents:	Personal notes:
Translation / Interpreting services					
Telephone support	per year				
Outgoing services					
Hourly fee					